



**Skate Winnipeg Board of Directors
Protocol on Family Representatives as Elected Board of Directors**

Date: March 29, 2020

Approved by: Skate Winnipeg Board of Directors

Skate Winnipeg abides by Skate Canada, Skate Canada Manitoba, and Skate Winnipeg Conflict of Interest policies. As a non-profit organisation whose elected members normally come from the families who participate in Skate Winnipeg programs, however, there exists the possibility of more than one person from a family serving as an elected representative on the Skate Winnipeg Board of Directors.

Where more than one member of a family is elected to serve as a voting member on the Skate Winnipeg Executive Board, the following procedures will be followed:

1. As per conflict of interest policy section 11 (Minimizing Conflicts of Interest in Decision Making), only one family member will normally count toward quorum
2. Only one family member will have voting privileges. The family member holding an Executive position (vice-president, treasurer, secretary) will have voting privileges over the family member serving as coaching representative, Director or member-at-large.
3. The President, as Chair of the Board of Directors, does not vote except where there is a tied vote. As such, in most cases, the family member who is not the President normally will have voting privileges. Where there is a tied vote and the President is a family relation of an elected voting Board of Director, the following steps are to be followed:
 - a. Family member related to the President no longer votes
 - b. All non-voting members of the Board of Directors are recused
 - c. Voting members of the Board of Directors, including the President, decide if further discussion on the motion is desired or to call the question immediately
 - d. Voting Board members, including the President, vote on the motion. Where a tie persists, the Board either tables the decision for a future meeting, proposes an alternate motion, or engages in further discussion to build consensus.